

PDU Reporting

All PDUs must be self-reported. PMI members are reminded that the PMI Code of Ethics applies to all PDU claims. Please carefully read the following details on how to self-report your well-earned PDUs.

1. Log into the PMI site with your PMI user ID and password: www.pmi.org
2. Hover over the word “Certifications” in the page banner to open a drop down box, and then click on “Report PDUs”
3. **If you completed an online training session:**
 - a) Select “Course or Training” and complete the form with the following information
 - b) Provider - Project Management for Change
 - c) Activity - Project Management Day of Service® Project Manager Training
 - d) Date Started - [Date training was received]
 - e) Date Completed- [Date training was received]
 - f) Select 0.5 PDU for Business Acumen and 0.5 PDU for Power Skills = 1 PDU total
4. **For participating in the Project Management Day of Service on 2/18/2023:**
 - a) Select “Volunteer” and complete the form with the following information
 - b) Organization - Project Management for Change
 - c) Activity - Project Management Day of Service
 - d) Date Started - 2/18/2023
 - e) Date Completed - 2/18/2023
 - f) Claim one PDU per hour spent actively engaging at the event, up to a maximum of 6 PDUs.

Reference: [PMI Talent Triangle](#)

